



Sage 300 Construction and  
Real Estate  
(formerly Sage Timberline Office)  
Payroll Tax (United States) 2015

Release Notes

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# Contents

<b>Payroll Tax (United States)</b> .....	<b>1</b>
Downloading and installing updated taxes .....	1
Download and install from within Payroll .....	1
Download from the Sage Customer Portal .....	1
Updating taxes .....	2
New installations .....	2
Tax updates .....	2
Verification .....	2
Payroll taxes for 2015 .....	3
Payroll Tax Update 15.03 .....	3
Payroll Tax Update 15.02 .....	4
State tax changes .....	4
Payroll Tax Update 15.01 .....	4
Federal tax changes .....	4
State tax changes .....	5
Local tax change .....	6

# Payroll Tax (United States)

This document describes changes to payroll taxes in the United States. Please read this document carefully before you use the software.

## Downloading and installing updated taxes

You can download the tax update from within Payroll or from the Sage Customer Portal.



**CAUTION:** Do not install the tax update until all payroll checks for 2013 have been processed.

### Download and install from within Payroll

To use Download Taxes on a network, you must first log onto your network as the system administrator.

- 1 If you use security, log onto your system as a user with permissions to the Download Taxes task (PR: Tools > Download Taxes).
- 2 Start the Payroll application.
- 3 Select **Tools > Download Taxes** to download the latest version of the tax files.  
**NOTE:** If you are using a firewall, you must allow access to <http://downloads.timberline.com/route.asp> to enable Payroll to download the tax update.
- 4 Verify your Client Number.
- 5 Select the **Update tax file when download is complete** check box if you want to update the taxes automatically after the files are downloaded. If you do not select this check box, you must update the taxes, as described on [page 2](#).
- 6 View the printed journal for any error messages.
- 7 If you have multiple tax files, open the data folder and repeat these steps for each company.

### Download from the Sage Customer Portal

You can instead download the tax update from the Knowledgebase article titled "Download the Payroll Tax Updates" (Article ID 21576), which you access from the Sage Customer Portal. You must have a service plan to access the Sage Customer Portal and Knowledgebase.

- 1 Access the Sage Support website by clicking the following link: <https://support.na.sage.com>
- 2 Click **Login** in the upper-right area of the page, enter your username and password, and then click [Log on].
- 3 Click the **Knowledgebase** tab.
- 4 Type **21576** in the text box and click [Search].
- 5 In the **Search Results** list, open the article titled "Download the Payroll Tax Updates."
- 6 Within the article under **Attachments**, click the link starting with **PTUS**, and then click [Run].

## Updating taxes

If you chose not to install taxes when you downloaded the tax update, you will need to perform additional steps.

### New installations

If you did not select the **Update tax file when download is complete** check box when you downloaded the taxes, the system displays following error message when you select **Tools > Update Taxes**:

“The PR Tax file was not found. The file will be created.”

Click [**OK**] to continue.

### Tax updates

If you downloaded the taxes but you did not select the **Update tax file when download is complete** check box, replace the old taxes with any new ones:

- 1 Start the Payroll application.
- 2 Select **Tools > Update Taxes** to replace tax records in the **Tax.prx** file with tax records from the **New.prx** file (if the tax record in the **New.prx** file has a later effective date).
- 3 If you have multiple tax files, open the data folder and repeat step 2 for each company. See the "To Update Payroll tax rates" topic in Payroll Help for details.

### Verification

To verify that the latest tax rates were installed or updated:

- 1 Select **Setup > Taxes > Tax Rates**.
- 2 In the **Tax Rate Setup** window for **Tax ID**, type the tax ID of one of the taxes listed in this document under **Federal Tax Changes** or **State Tax Changes**, and then press **TAB**.

- 3 Check the date displayed for **Effective** in the lower-right area of the window.
  - If this date matches the effective date listed for that tax rate in the next section of this document, the taxes updated correctly.
  - If the effective dates do not match, review the installation instructions in the previous section of this document and repeat any necessary steps.

## Payroll taxes for 2015

**IMPORTANT INFORMATION FOR MASSACHUSETTS:** Starting in 2014, the Massachusetts Employer Medical Assistance Contribution replaces the Massachusetts Health Security Act. Use the existing MAHSA\_E tax for the Massachusetts Employer Medical Assistance Contribution and enter the appropriate rate (which is based on the number of years that your company has been in business) and the appropriate limit to use to calculate this tax.

## Payroll Tax Update 15.03

Update 15.03 includes one tax change.

- District of Columbia Withholding (DCSWH)  
*Effective date:* January 2, 2015  
 The tax tables changed for all filing statuses.  
 The exemption allowance increased to \$1775.00.

## Payroll Tax Update 15.02

Update 15.02 includes several state tax changes.

### State tax changes

- Alaska State Unemployment Insurance (AKSUI)  
*Effective date:* January 1, 2015  
The taxable wage limit increased to \$38,700.00.  
The employee unemployment insurance tax rate decreased to 0.57%.
- District of Columbia Withholding (DCSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- Missouri State Withholding (MOSWH)  
*Effective date:* January 1, 2015  
The standard deduction amounts changed for all filing statuses.
- New Mexico State Withholding (NMSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- North Carolina State Withholding (NCSWH)  
*Effective date:* January 1, 2015  
The tax rate decreased to 5.75% for all filing statuses.
- North Dakota State Withholding (NDSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- Oklahoma State Withholding (OKSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- Vermont State Withholding (VTSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.

## Payroll Tax Update 15.01

Update 15.01 includes federal tax changes, many state tax changes, and one local tax change.

### Federal tax changes

- Federal Withholding (FWH)  
*Effective date:* January 1, 2015  
The exemption allowance increased to \$4,000.00.  
The tax tables changed for all filing statuses.
- Social Security (SOC and SOC\_E)  
*Effective date:* January 1, 2015  
The maximum taxable earnings increased to \$118,500.00.  
The tax rate remained at 6.2%.

## State tax changes

- Arkansas State Withholding (ARSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- California State Disability Insurance (CASDI)  
*Effective date:* January 1, 2015  
The withholding rate decreased to 0.9%.  
The maximum amount to withhold decreased to \$939.40.  
The taxable wage limit increased to \$104,378.
- California State Withholding (CASWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- Colorado State Withholding (COSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- Connecticut State Withholding (CTSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- Hawaii Temporary Disability Insurance (HITDI and HITDI\_E)  
*Effective date:* January 1, 2015  
The maximum weekly deduction increased to \$4.76.
- Illinois State Withholding (ILSWH)  
*Effective date:* January 1, 2015  
The exemption allowance increased to \$2150.00.  
The tax rate decreased to 3.75%.
- Indiana State Withholding (INSWH)  
*Effective date:* January 1, 2015  
The tax rate decreased to 3.3%.
- Kansas State Withholding (KSSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- Kentucky State Withholding (KYSWH)  
*Effective date:* January 1, 2015  
The standard deduction increased to \$2,440.00.
- Maine State Withholding (MESWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- Massachusetts State Withholding (MASWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.



- Minnesota State Withholding (MNSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- New Jersey Family Leave Insurance (NJFLI)  
*Effective date:* January 1, 2015  
The taxable wage limit increased to \$32,000.00.  
The tax rate decreased to 0.09%.
- New Jersey State Disability Insurance (NJSDI)  
*Effective date:* January 1, 2015  
The taxable wage limit increased to \$32,000.00.  
The tax rate decreased to 0.25%
- New Jersey State Unemployment Insurance (NJSUI)  
*Effective date:* January 1, 2015  
The taxable wage limit increased to \$32,000.00.
- New York State Withholding (NYSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- Oregon State Withholding (ORSWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.
- Rhode Island State Disability Insurance (RISDI)  
*Effective date:* January 1, 2015  
The taxable wage limit increased to \$64,200.00.  
The employee contribution rate remains at 1.2%.
- Rhode Island State Withholding (RISWH)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.

## Local tax change

- Yonkers Resident Withholding (YONKR)  
*Effective date:* January 1, 2015  
The tax tables changed for all filing statuses.